



**Pacifica School District**  
**Regular Meeting**  
June 03, 2015 7:00 PM  
375 Reina Del Mar Avenue  
Pacifica, CA 94044

Corrected Minutes - Presented to the Board at the 8/5/15 Regular Meeting

**Attendance Taken at 6:02 PM:**

Present:

Ms. Elizabeth Bredall  
Ms. Andrea Gould  
Mr. Matthew Levie  
Ms. Laverne Villalobos

Absent:

Ms. Kathy Shiokari

**1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

Minutes:

Meeting called to order at 6:02 PM

Staff Present: W. Tukloff, R. Avila, J. Peterson, T. Van Raaphorst, E. Cundiff

Quick Summary:

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

**2. ANNOUNCEMENT OF CLOSED SESSION**

Minutes:

Ms. Gould announced Closed Session referring to the items as listed below.

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Minutes:

None

**4. CLOSED SESSION**

**4.a. Conference with Legal Counsel - Anticipated Litigation - Initiation of Litigation Pursuant to Subsection 54956.9:c (One Case)**

**4.b. Conference with Labor Negotiator**

**Agency Negotiator: Wendy S. Tukloff, Superintendent**

4.b.1. Employee Organizations: CSEA (California School Employees Association, Chapter 128), LSEA (Laguna Salada Education Association), LSMA (Laguna Salada Management Association)

4.c. Public Employee Appointment  
Title: Principal

**5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

Minutes:

Ms. Gould reconvened to Open Session at 7:03 p.m.

Flag salute was led by E. Bredall.

Staff present: W. Tukloff, R. Avila, J. Peterson, T. Van Raaphorst, N. Sendino, S. Ramirez

Quick Summary:

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**6. REPORT OUT ON CLOSED SESSION TOPICS**

Minutes:

Ms. Gould indicated the Board met during Closed Session and voted 4-0 to Appoint Debbie Skiles Principal of Ortega Elementary School at the start of the 2015-16 school year. No other action was taken.

Quick Summary:

Report Out and APPROPRIATE ACTION

**7. APPROVAL OF THE MINUTES of May 6, 2015**

**Motion Passed:** It is recommended that the Board approve the Minutes of the May 6, 2015 Regular Meeting. Passed with a motion by Mr. Matthew Levie and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall

Yes Ms. Andrea Gould

Yes Mr. Matthew Levie

Absent Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Quick Summary:

ACTION

**8. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.**

**Motion Passed:** It is recommended that the Board approve the agenda for the June 3, 2015 meeting and all consent agenda items. Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall

Yes Ms. Andrea Gould  
Yes Mr. Matthew Levie  
Absent Ms. Kathy Shiokari  
Yes Ms. Laverne Villalobos

Quick Summary:

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

**8.a. Agenda of the June 3, 2015 meeting**

Quick Summary:

It is recommended that the Board approve the agenda for the June 3, 2015 Regular meeting.C

ONSENT/ACTION

**8.b. Consideration of Acceptance Warrants**

Quick Summary:

It is recommended that the Board approve the attached commercial warrants for the period of 4/21/15 through 5/20/15 totaling \$716,584.26.

CONSENT/ACTION

**8.c. Service and Consultant Contract Approvals**

Quick Summary:

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

**8.d. Personnel Board Memo**

Quick Summary:

It is recommended that the Board approve the Personnel items as presented.

CONSENT

**8.e. Overnight Field Trip Approvals**

Quick Summary:

It is recommended that the Board approve the overnight field trips.

CONSENT

**8.f. Board Policy 4121 - Temporary/Substitute Personnel - Second Reading**

Quick Summary:

It is recommended that the Board approve Board Policy 4121 - Temporary/Substitute Personnel CSBA sample with revisions.

CONSENT

**8.g. December 2014 Manual Maintenance: 4000 Series - Second Reading**

Quick Summary:

It is recommended that the Board approve the December 2014 Manual Maintenance: 4000 Series.

CONSENT

**8.h. December 2014 Policy Maintenance: BP/AR3100 - Consent**

Quick Summary:

It is recommended that the Board approve the CSBA Samples with Revisions.

CONSENT/ACTION

**9. COMMUNICATIONS - 7:10 P.M.**

Quick Summary:

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

**9.a. LSEA (Laguna Salada Education Association)**

Minutes:

None

**9.b. CSEA (Classified School Employees Association)**

Minutes:

None

**9.c. People Wishing to Address the Board**

Minutes:

None

**9.d. Correspondence**

Minutes:

Dr. Tukloff indicated the District received a Certificate of Recognition in providing educational programming and events that support the Safe Routes to School Program for 2014-15.

**9.e. Board/Superintendent Communications**

Minutes:

Board Members discussed events and activities they attended and participated in since the last Board meeting including: 8th Grade Home School Promotion; PSD/JUHSD/City/NCCWD Joint Articulation; Elna

Flynn Awards Banquet; Kent Awards; meeting with Dr. Avila in regards to upcoming Board policies up for review; Pacifica Collaborative meeting; Education, Equity, and Race Conference on June 1, 2015; LSEA/CSEA Basket Silent Auction event benefiting the CSEA Outdoor Education Fund.

**10. DISTRICT BUSINESS - 7:20 P.M.**

Minutes:

At 7:12 p.m. Ms. Gould noted that District Business item 10a was a Public Hearing and she indicated a public hearing must start at the time noticed on the agenda or later allowing time for the public to participate. Ms. Gould asked Dr. Tukloff to start District Business with Item 10e Curriculum, Instruction, and Assessment Update and indicated she would return to 10a after 7:20 p.m.

**10.a. Public Hearing Local Control Accountability Plan (LCAP)(7:20 p.m.)**

Minutes:

Ms. Van Raaphorst indicated the Board was holding a public hearing to solicit recommendations and comments from the public regarding the annual update of the Local Control Accountability Plan (LCAP). Details about the process can be found in Section 1 of the plan. The Board will hold a second public meeting to adopt the LCAP at its Board meeting on 6/17/15, which will be the same meeting the District adopts the annual budget. Ms. Van Raaphorst provided the Board with a Power Point Presentation which can be found attached to this Board Agenda Item on the District's website. She also thanked the District Leadership Team for their hard work on the LCAP.

Quick Summary:

PUBLIC HEARING/DISCUSSION

**10.b. Public Hearing 2015-2016 Budget (7:30 p.m.)**

Minutes:

Ms. Peterson indicated the Board was holding a public hearing for the Budget just as it did for the LCAP, to solicit recommendations and comments from the public regarding the annual Budget. A detailed analysis of the 2015-16 Budget has been posted on the District's website from the May 27, 2015 Budget Study Session. Ms. Peterson provided the Board with a brief summary of the major assumptions in the 2015-2016 Budget including: Revenues; Expenditures, Cash Flow; and, Multi-Year Projections. The Board will hold a second public meeting to adopt the Budget at its Regular Board meeting on 6/17/15. The Power Point Presentation presented to the Board can be located attached to this Board Agenda Item on the District's website, as well as the complete budget.

Quick Summary:

PUBLIC HEARING/DISCUSSION

**10.c. Public Hearing: Reserves in Excess of the State Minimum Level (7:40 p.m.)**

Minutes:

Ms. Peterson indicated SB858 and EC Section 42127(a)(2)(8) take effect starting with the 2015-2016 Adopted Budget. The provisions state that if the combined assigned and unassigned ending fund balance is greater than the State Board of Education-designated minimum reserve, school districts shall provide the following at a public hearing separate from the public hearing on the Budget: the minimum reserve level required each year; the amount of assigned and unassigned ending fund balance that exceeds the minimum in each year; and, reasons for the reserve being greater than the minimum. For details please refer to the Board Agenda Item on the District's website.

Quick Summary:  
PUBLIC HEARING/DISCUSSION

**10.d. Parcel Tax Renewal (7:45 p.m.)**

Minutes:

Dr. Tukloff shared the District is very fortunate to receive additional funds from our community to support educating our students. These funds are in the form of parcel tax funding which began in June 2008 at \$96 per parcel for five years and was renewed at \$118 per parcel beginning July 1, 2012 for five years. The current parcel tax is due to sunset in June 2017 making it important to begin the discussion regarding a potential renewal. As first steps in the planning process, Trustees Matt Levie and Elizabeth Bredall met with Dr. Tukloff to determine: 1) Need for updated information in relation to public opinion - to be accomplished with the support of Godbe Research; and 2) Need to develop an action plan for a parcel tax renewal after results of the public opinion - to be accomplished with the support of TBWB Strategies.

Bryan Godbe of Godbe Research and Charles Heath from TBWB Strategies were present to answer any questions from the Board.

The Board directed the Superintendent to move forward with Godbe Research and TBWB Strategies towards a parcel tax renewal.

Quick Summary:  
INFORMATION/DISCUSSION

**10.e. Curriculum, Instruction, and Assessment Update: CAASPP, State and Federal Accountability, NCMC Mathematics Grant, and District Technology Plan (8:00 p.m.)**

Minutes:

Dr. Tukloff indicated Ms. Van Raaphorst would provide the Board with an update focused on the California Assessment of Student Performance and Progress (CAASPP), State and Federal Accountability, and the NCMC Mathematics Grant. Mr. Dan Lyttle, Principal at Ingrid B. Lacy Middle School provided the Board with a Technology Update. Their Power Point Presentation to the Board can be found attached to this Board Agenda Item on the District's website.

Quick Summary:  
INFORMATION/DISCUSSION

**10.f. Unrepresented Employees: 2014-2017 Compensation Agreement for LSMA (8:15 p.m.)**

**Motion Passed:** It is recommended that the Board approve the Compensation Agreement between the Pacifica School District and the Laguna Salada Management Association (LSMA). Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall  
Yes Ms. Andrea Gould  
Yes Mr. Matthew Levie  
Absent Ms. Kathy Shiokari  
Yes Ms. Laverne Villalobos

**Minutes:**

Dr. Avila shared that total compensation and salary schedule items were addressed to bring parity among all management and administrative staff in PSD, and LSMA continues to follow the "me too" clause of the negotiations process with the District's labor partners. Dr. Avila indicated the 2014-2017 Compensation Agreement for LSMA included: 1) 2014-2107 Salary Increase (which is the same as reflected in the LSEA Agreement that the Board approved in April 2015; 2) Language for Creditable Compensation to address new upcoming CalSTRS regulations; 3) Language for Confidential Secretary Longevity Reporting; 4) Benefits Cap Proposal; and 5) PERS Contribution for Classified Management and Confidential Secretaries.

**Quick Summary:**

ACTION

**10.g. Superintendent Contract: Compensation (8:20 p.m.)**

**Motion Passed:** It is recommended that the Board approve all applicable Compensation Agreement(s) between the Pacifica School District and the Laguna Salada Management Association (LSMA) for the Superintendent's contract. Passed with a motion by Mr. Matthew Levie and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall  
Yes Ms. Andrea Gould  
Yes Mr. Matthew Levie  
Absent Ms. Kathy Shiokari  
Yes Ms. Laverne Villalobos

**Minutes:**

Dr. Avila indicated the Employee Agreement for the Superintendent Contract includes language that states "The Superintendent will also receive the same salary increases granted District Administrators". Total compensation and salary schedule items were addressed to bring parity among all management and administrative staff. It was also acknowledged that LSMA continues to follow the "me too" clause of the negotiations process with the District's labor partners. For this contract the parties agreed upon the following Compensation Agreement: 2014-2017 Salary Increase LSMA (District Administrators) is requesting that all salary increases included in the LSEA agreement be applies to LSMA; and, additionally, LSMA requests that all increases to benefit cost for LSEA be applied to LSMA salaries in an equivalent way. For 2014-2015 this means 1.6% salary equivalent (1.5% was given to LSMA at the beginning of the

school year), .1% will be given retroactive to July 2014.

Quick Summary:  
ACTION

**10.h. Public Disclosure of Collective Bargaining Agreement (CSEA)  
(8:25 p.m.)**

**Motion Passed:** It is recommended that the Board approve the Public Disclosure of Collective Bargaining Agreement for California School Employees Association (CSEA) bargaining unit. Passed with a motion by Mr. Matthew Levie and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall  
Yes Ms. Andrea Gould  
Yes Mr. Matthew Levie  
Absent Ms. Kathy Shiokari  
Yes Ms. Laverne Villalobos

Minutes:

Ms. Peterson shared in accordance with AB 1200, the Board must make public the financial impact of the increase in compensation for employees (Teachers, Classified & Management). The Board approved the Tentative Agreement between the Pacifica School District and the California School Employees Association (CSEA) on May 27, 2015. Those costs have been included in the Public Disclosure. When agreements for management employees are approved, the Public Disclosure will be updated and brought back to the Board for approval.

Quick Summary:  
ACTION

**10.i. Pacifica School District/California Employee Association (CSEA)  
Contract Negotiation Proposal for the 2015-2018 School Years (8:30  
p.m.)**

**Motion Passed:** It is recommended that the Board adopt the District's initial proposal for contract negotiations for the 2015-2018 school years(s). Passed with a motion by Ms. Elizabeth Bredall and a second by Mr. Matthew Levie.

Yes Ms. Elizabeth Bredall  
Yes Ms. Andrea Gould  
Yes Mr. Matthew Levie  
Absent Ms. Kathy Shiokari  
Yes Ms. Laverne Villalobos

Minutes:

The public notice ("sunshine") provisions of the Educational Employment Relations ACT ("EERA") requires the Board to adopt, at a public meeting, the initial contract proposals from the District following opportunity for public comment. After the public meeting, the Board shall take action on the District's proposals. Both proposals can be found attached to this Board Agenda Item on the District's website.

Ms. Sue Beckmeyer, President of CSEA, addressed the Board. She shared that over the years in addition to overall compensation,



CSEA's highest priority for its membership has been to bring the terms of their health and welfare benefits in retirement into alignment with those of LSEA and LSMA. With the recent ratification of their 2014-2015 contract and the Board's approval, CSEA is extremely pleased that this long-desired goal has been met. CSEA has an interest in fair and equitable compensation and they look forward to returning to the negotiating table.

Quick Summary:  
ACTION

**10.j. Reassign Director, Special Projects to New Position: Executive Director, ESS and Job Description (8:35 p.m.)**

**Motion Passed:** It is recommended that the Board approve the position of Executive Director, Educational Support Services (ESS), the Executive Director, ESS job description and reassignment of the Director, Special Projects to Executive Director, ESS. Passed with a motion by Mr. Matthew Levie and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall  
Yes Ms. Andrea Gould  
Yes Mr. Matthew Levie  
Absent Ms. Kathy Shiokari  
Yes Ms. Laverne Villalobos

Minutes:

Dr. Tukloff proposed, due the increased level of responsibility of the Director of Special Projects, that a new position be developed - Executive Director, Educational Support Services (ESS) with the current Director, Tina Van Raaphorst, elevated to that new position. The Board was also asked to approve the new job description.

Quick Summary:  
ACTION

**10.k. New Administrative Position and Job Description: Guidance and Learning Administrator (8:45 p.m.)**

**Motion Passed:** It is recommended that the Board approve the position of Guidance and Learning Administrator and job description. Motion was amended by the Board to read: It is recommended that the Board approve the position of Guidance and Learning Administrator and job description, with the exact title of the position to be determined by staff at a later date. Passed with a motion by Ms. Elizabeth Bredall and a second by Mr. Matthew Levie.

Yes Ms. Elizabeth Bredall  
Yes Ms. Andrea Gould  
Yes Mr. Matthew Levie  
Absent Ms. Kathy Shiokari  
Yes Ms. Laverne Villalobos

Minutes:

In developing Goal 4 of the LCAP, support for the District's single site administrators (sites with only a principal) surfaced as a priority. At the May 27, 2015 Budget Work Study Session, staff brought forward for discussion the possibility of administrative support in the form of a Guidance Learning Administrator. At that

time, though the Board was supportive of the need, a desire was expressed to ensure schools also felt the same. Conversations with the principals of the four schools who serve as the sole administrator provided positive feedback. The proposal is for two positions, each position serving half time at two schools.

In conversations with the various stakeholder groups, there is a question about the title of the position. The recommendation by staff is that the position and job description be approved, with the title determined at a later date following conversations with the principals that will work with the employees in this position.

Ms. Gould asked for a motion to approve the position of this administrator and job description, with the exact title to be determined by staff.

Mr. Levie expressed a couple concerns. He understands there are two aspects of this position: 1) restricted funding emphasizes this position will be targeted towards supplemental students; and 2) this position will help to free up the principals so that they can be instructional leaders. He hopes that the District monitors carefully whether this position is able to juggle those rolls. He also expressed his concern, in regards to the title of the position, in that people with an administrative credential might look at this position and not be sure if this is a job of the same responsibility as an Assistant Principal at Sunset Ridge and Ingrid B. Lacy, and would it provide the same career path/direction for them. Dr. Tukloff is confident the District will be able to come up with a viable title that people will find acceptable, one that clearly defines the position as an administrative step.

Ms. Gould also expressed she felt the District should consider a way to measure the efficacy of this new position. Dr. Tukloff acknowledged this position is an experiment and the hope is that the District will see that the 20% of our student population that are not proficient, that are not coming to school, that are being truant, will start to shrink. The District will need to monitor our targeted sub-groups to make certain the achievement or opportunity gap is shrinking. That improvement does not rest solely on the backs of this position, but it is an added piece that will help the District focus on that 20% of the student population that we are really not able to delve into deeply enough.

Quick Summary:

ACTION

#### **10.1. Budgetary Increases and Transfers at Year End (8:55 p.m.)**

**Motion Passed:** Passed with a motion by Mr. Matthew Levie and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall

Yes Ms. Andrea Gould

Yes Mr. Matthew Levie

Absent Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Minutes:

Ms. Peterson indicated this is a routine year-end process which allows for the closing of the fiscal year with a minimal amount of disruption. The resolution allows the Office of the Superintendent of Schools to offset an over-expenditure account, at the end of the current year, for a school district. All districts are required by Ed Code 42601 to identify and post the budget transfers in the financial system. This Board Agenda Item ensures that the governing board is fully aware of the budget transfers being made at year-end.

Quick Summary:  
ACTION

**10.m. Sunset Ridge Painting (9:00 p.m.)**

**Motion Passed:** It is recommended that the Board authorize staff to enter into contract with the lowest responsible bidder for the Sunset Ridge Painting project. Passed with a motion by Ms. Elizabeth Bredall and a second by Mr. Matthew Levie.

Yes Ms. Elizabeth Bredall  
Yes Ms. Andrea Gould  
Yes Mr. Matthew Levie  
Absent Ms. Kathy Shiokari  
Yes Ms. Laverne Villalobos

Minutes:

Ms. Peterson indicated as a part of the Facilities Master Planning, the District assessed all of the schools in regards to painting. It was determined Sunset Ridge needed to be painted first. A very tight bid process was put into place, and a bid opening for the Sunset Ridge Paint Project was held on May 20, 2015. After rejecting the lowest bidder who did not submit all of the required mandatory documents, staff recommends the District go with the next lowest bidder, Painting & Decor. Staff is ready to move ahead with this project as soon as school is out for the summer, pending Board approval.

Quick Summary:  
ACTION

**10.n. Authorization to Teach in a Departmentalized Setting (9:10 p.m.)**

**Motion Passed:** It is recommended that the Board approve the authorization to allow Tara Dreier to teach Drama in a departmentalized setting below grade 9. Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall  
Yes Ms. Andrea Gould  
Yes Mr. Matthew Levie  
Absent Ms. Kathy Shiokari  
Yes Ms. Laverne Villalobos

Minutes:

Dr. Avila shared that Ed Code 44256(b) allows the authorization of a teacher with a Multiple Subject Credential to teach a commonly taught subject in a departmentalized setting below grade 9. Tara Dreier, teacher at Ingrid B. Lacy Middle School, teaches Drama as an

elective. The District has been notified by SMCOE that Ms. Drier was misassigned. Ms. Dreier has taken the required 12 lower college units in Theatre Arts to qualify under Ed Code 44256(b) ruling that will remove her from misassignment status. With approval by the Board, Ms. Dreier will continue to teach this subject for the remainder of her employment with Pacifica School District.

Quick Summary:  
ACTION

**10.o. Possible Cancellation of July Meeting (9:15 p.m.)**

**Motion Passed:** It is recommended that the Board of Trustees cancel the Wednesday, July 15, 2015 Regular Board meeting. Passed with a motion by Mr. Matthew Levie and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall  
Yes Ms. Andrea Gould  
Yes Mr. Matthew Levie  
Absent Ms. Kathy Shiokari  
Yes Ms. Laverne Villalobos

Minutes:

Dr. Tukloff shared Pacifica School District Board of Trustees has adopted a schedule to meet on Wednesdays, every three weeks. There is a July 15, 2015 Regular meeting scheduled. Because the summer month of July finds many families and District employees enjoying well deserved vacations, it is recommended that the Board of Trustees consider cancelling the July 15, 2015 meeting.

Quick Summary:  
ACTION

**11. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS - 9:20 P.M.**

**11.a. BB 9250 - Remuneration, Reimbursement and Other Benefits (9:20 p.m.)**

Minutes:

Dr. Tukloff indicated BB 9250 is about remuneration, reimbursement, and other benefits provided for the Board of Trustees. In relationship to this Bylaw, there are three options in relationship to Board compensation. Along with this compensation, should the Board agree to accept the maximum compensation of \$240, is an additional annual amount not to exceed five percent based on the present monthly rate compensation.

Ms. Gould indicated she was looking for a motion followed by a discussion. Mr. Levie asked what the motion would be, and Ms. Gould indicated that the Board would make a recommendation to receive the maximum compensation which is Option 1. Seeing no recommendation, Ms. Gould indicated the Board should have a discussion first. The Board chose to table discussion about this Board Bylaw until the Spring of 2016. Prior to bringing back this Board Bylaw, the Board asked that the District poll other districts in the County for comparable Board compensations around the County.

Additionally, Mr. Levie requested in terms of attracting future Board

members, that the Board revisit the Board policy that gives the District the option of paying for a candidate's statement in the ballot pamphlet. It has been discussed by the Board in the past, and it was decided at that time not to pay for the candidate's statement believing that a candidate that is committed to run for office will find a way to pay the fee. But Mr. Levie indicated this is not a significant amount of money and having the District assume that cost would be helpful in attracting candidates. He suggested perhaps a good time to bring this policy back for review would be prior to next summer when the candidates are filing to run for office.

No Action Was Taken.

Quick Summary:  
FIRST READING/DISCUSSION/ACTION

**12. FUTURE AGENDA ITEMS - 9:30 P.M.**

Minutes:

Add Board Discussion Item on 6/17/15 - Professional Development for Board of Trustees.

Add a Board Work Study/Conversation Meeting on 8/19/15 regarding the Board Self-Evaluation, facilitated by Gary Waddell with the San Mateo County of Education.

Mr. Levie indicated he would like to add a Conversation Meeting about the Oddstad Property. Habitat for Humanities has expressed interest in potentially doing a habitat build on that property. Possible date would be 6/24/15 at 6:00 p.m.. Mr. Levie asked Ms. Ramirez to contact Ms. Shiokari about her availability. If there are other entities interested, they are welcome to come.

**13. ADJOURNMENT - 9:35 P.M.**

Minutes:

Ms. Gould adjourned the meeting at 9:45 p.m.

Minutes Approved 8/5/15 - S. Ramirez, Exec. Asst. to the Superintendent

Quick Summary:

NEXT MEETING: June 17, 2015, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: [www.pacificasd.org](http://www.pacificasd.org). Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:  
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times  
District Office  
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:  
District Office

- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

### Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10

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Clerk

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Superintendent